



HARCUM COLLEGE

Harcum College/Local Articulation Agreement Between Harcum College and Franklin County Career & Technology Center

This agreement is entered into by **Harcum College** and **Franklin County Career & Technology Center** to establish responsibilities of the parties regarding coursework for high school students to articulate to Harcum College. The courses identified for articulation will be outlined in addenda to this Articulation Agreement. Accordingly, the parties agree that this document is the primary understanding regarding the operation of this partnership.

Purpose

The purpose of this agreement is to give advanced standing at Harcum College to students who have, by completing specified high school technology education academic and occupational courses, mastered skills and knowledge covered in specified courses in a Harcum College associate degree program. Advanced standing shall mean that a student who has satisfactorily mastered college-level course competencies will be granted up to a maximum number of credits at Harcum College. Number of credits awarded is on a course-by-course basis as outlined in addenda to this agreement.

Course Articulation Procedure

Students who complete the program outlined in the addenda to this agreement and who seek admission to Harcum College must submit an official high school transcript documenting the satisfactory completion of each such course, along with written notice of intent to articulate and all additional required application materials. College credit for articulated courses will only be awarded to students who have applied for admission to Harcum College within two years after completion of articulated courses and have matriculated into a Harcum College degree or certificate program within three years after completion of these courses.

Credit articulation will be awarded as outlined in addenda to this agreement. No fee or tuition shall be charged for credit by articulation. The credits shall be entered on the Harcum College transcript in the same manner as credits obtained through external standardized examination, such as the College Board's College Level Examination Program (CLEP™). Credit awarded will be entered on the College transcript as credit by examination in the credits for graduation column and will not be included in the student's grade point average.

With the permission of the student's parent or guardian, Franklin County Career & Technology Center will provide Harcum College with names and contact information for students who have satisfactorily completed Harcum College advanced standing coursework. This information will be used to distribute program literature to students, in order to alert them of the career paths available at Harcum that make use of their articulated courses. In addition, a Franklin County Career & Technology Center representative will notify students who successfully complete an articulated program, and their parents, that they have completed Harcum College advanced standing coursework.

New Agreements

Either Harcum College or Franklin County Career & Technology Center may propose articulation of courses. Each institution will designate a representative who will be responsible for identifying faculty to develop and implement the agreement. It will be the task of both institutions to establish guidelines and procedures for the articulation agreement.

Agreement Execution

Once the agreement is developed and approved, appropriate representatives of Harcum College and Franklin County Career & Technology Center will sign it. New articulated courses will be listed as addenda to this agreement.

Agreement Maintenance

An appropriate agent of Harcum College will call meetings of all involved representatives as needed to review the articulation process. The agreement will be reviewed periodically to facilitate changes in curriculum and/or scheduling. The term of this agreement shall automatically renew for periods of one fiscal year unless either party hereto shall notify the other party in writing sixty days prior to cancellation. At the time of cancellation notification, all Franklin County Career & Technology Center graduates and current students will be granted the opportunity to articulate courses for credit as outlined in this agreement.

Jon Jay DeTemple

11 / 25 / 2024

Dr. Jon Jay DeTemple, President, Harcum College

Date

Beth A. McMichael

11 / 25 / 2024

Beth McMichael, Registrar, Harcum College
(signing on behalf of Julia Ingersoll,
Executive Vice President, Harcum College)

Date

Terry Miller

11 / 30 / 2024

Terry Miller, Administrative Director, Franklin County
Career & Technology Center

Date



HARCUM COLLEGE

**Local Articulation Agreement Between
Harcum College and Franklin County Career & Technology Center**

Date: November 25, 2024

High School Program: Veterinary Assistant

Harcum College and Franklin County Career & Technology Center jointly certify that Franklin County Career & Technology Center students will demonstrate mastery of the Harcum College course competencies for **Animal Center Management elective** by successfully completing the Franklin County Career & Technology Center program in **Veterinary Assistant** with an average grade of “B” or better. Three (3) credit hours may be earned, which will be applicable towards Harcum’s **Animal Center Management** associate’s degree program. Advanced standing within this major at Harcum College will be granted according to the mechanism agreed upon in the articulation agreement.

Beth A. McMichael

11 / 25 / 2024

Beth McMichael, Registrar, Harcum College
(signing on behalf of Julia Ingersoll, Executive
Vice President, Harcum College)

Date

Linward Robinson

11 / 25 / 2024

Linward Robinson, Animal Center Management
Program Director, Harcum College

Date

Terry Miller

11 / 30 / 2024

Terry Miller, Administrative Director, Franklin County
Career & Technology Center

Date

Lisa Cook

11 / 30 / 2024

Lisa Cook, Veterinary Assistant Instructor, Franklin County
Career & Technology Center

Date

Signature Certificate

Reference number: FGKP5-HEEZG-QTYGI-ZAS8F

Signer

Timestamp

Signature

Beth McMichael

Email: bmc michael@harcum.edu

Sent: 25 Nov 2024 17:04:37 UTC
Viewed: 25 Nov 2024 17:04:48 UTC
Signed: 25 Nov 2024 17:05:24 UTC



Recipient Verification:

✓ Email verified 25 Nov 2024 17:04:48 UTC

IP address: 199.71.186.144
Location: Feasterville, United States

Linward Robinson

Email: linwardrobinson@harcum.edu

Sent: 25 Nov 2024 17:04:37 UTC
Viewed: 25 Nov 2024 17:24:07 UTC
Signed: 25 Nov 2024 17:24:25 UTC



Recipient Verification:

✓ Email verified 25 Nov 2024 17:24:07 UTC

IP address: 71.224.56.157
Location: Warrington, United States

Jon Jay DeTemple

Email: jdetemple@harcum.edu

Sent: 25 Nov 2024 17:04:37 UTC
Viewed: 25 Nov 2024 20:07:16 UTC
Signed: 25 Nov 2024 20:08:25 UTC



Recipient Verification:

✓ Email verified 25 Nov 2024 20:07:16 UTC

IP address: 131.239.160.210
Location: Bryn Mawr, United States

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Recipient Verification: ✓Email verified	30 Nov 2024 17:18:27 UTC	IP address: 107.3.50.150 Location: Chambersburg, United States

Lisa Cook Email: lisa.cook@franklinctc.com Sent: 25 Nov 2024 17:04:37 UTC Viewed: 01 Dec 2024 02:05:31 UTC Signed: 01 Dec 2024 02:05:53 UTC		
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