

Franklin County Career and Technology Center SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	Cosmetology		
MEETING DATE:	4/16/2024	START:	09:00 a.m.
		ADJOURN:	11:15 a.m.
COMMITTEE CHAIRPERSON:	Katie Statler		
COMMITTEE MEMBERS/GUESTS ATTENDING:			
<p>Toni Parson, Casey Fore, Kimberly Norton, Katie Statler, Shannon Widmark, Jessica Geisel Carbaugh, Karen Hann, Cleopatra Kritikps, Laiken Werner, Michele Myers, Mariah Mazzarella, Bethany Arnsparger, Autumn Mills, Cassidy Steinour, Tatjana Scott</p>			
BRIEF MEETING SUMMARY			
<p>Another great turnout from our amazing group of industry leaders. Talked a lot about needs in industry and what they are looking for in their employees. The members were beyond excited at the visual improvements in the salon with the new flooring and relocation of some equipment.. They want to see us continue with the Milady Cima virtual platform. They felt the need for new shear/razor cutting cases with the age of our current ones & the volume of students that we have using them. They were hoping to have them in place for next school year. They would also like to see the student ipads used for clocking in to be replaced. I informed them of the continuation of Career Safe OSHA training this year for our level 1 class since all other levels are caught up. They are all in agreement that many exceptional things going above & beyond are happening in Cosmetology. They were elated with the amount of guest speakers we had in to present to our class & the 4 still slated before the year ends. They discussed the continued need for the program & its importance to our local industry. This has been a big year for co-op experiences for our students. Currently 11 of our 26 seniors are working in industry. The remaining ones are working on finishing their hours or pursuing a college degree upon graduation. They were also very pleased at the adult enrollment (17) for cosmetology, nail tech, teachers & esthetic's licenses for the current school year and 7 are scheduled for fall 2024 currently. They applauded Mrs. Parsons dedication to the program/school & commented her on the amount of extra work that is involved with the adult population over and above the normal high school day/students. This is a valuable piece to the school & the community. This was a wonderful meeting with so much information gleaned between members.</p>			
ADMINISTRATIVE RESPONSE:			
<ul style="list-style-type: none"> • 			

ADMINISTRATIVE RESPONSE:

- Administration agrees with the committee members. This program looks incredible with the upgrades to the clinic and learning environment, but we know Mrs. Fore and Mrs. Parson are providing exceptional instruction in the classroom, with the Milady CIMA platform, guest presenters, and all their instructional strategies.

We are very pleased with the industry support and the co-op opportunities for our students. Many seniors are on co-op and have plans for continued full-time employment AND (not or) post-secondary education.

Committee recommendations for equipment will be considered through our Perkins planning budget,

Toni Ann Parson

Secretary Signature

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

•

SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

Program sponsorship was discussed.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) – 48

Enrollment Numbers – Semester 2 (Spring) 47

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Keep up the great work!

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	26
Students Placed on Co-op	11
Students Declining Co-op Opportunities	0

Employer Statistics (List each employer and number of students employed.)

1. Holiday Hair- 3
2. Moss and Mane-1
3. Lavendar Salon and Spa- 2
4. Lash and Lacquer-1
5. Meraki Salon and Spa- 2
6. Roots Hair Salon- 1
7. Lena's Hair and Nail Salon-1

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Liked the idea of the ones not eligible for co-op continuing to finish their hours and the students with hours completed staying and working on the teachers program for the 500 extra hours. Some students

also utilized the unpaid internship option. If they were within 300 hours of completing the 1250 hour requirement, the internship is an option for them to get the on the job experience. It is unpaid by the employer and the student gets to be an extra set of hands for the salon. It is a win win for all involved.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

	Number of Students
Previous Year Graduating Seniors	18
Previous Year Completers	18
Employed Related to Career Field	14
Employed Unrelated to Career Field	2
Military Service	
Enrolled Postsecondary Education	
Available for Employment but Unemployed	2

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee was excited to see the number of students out working and being exposed to our industry. The future looks bright indeed!

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Safety needs to be a priority everyday. They like the idea of the monthly drills and how we are prepared building wide for any situation.

SECTION 5: CURRICULUM

A. POS TASK LIST:

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. There are no unsatisfactory items. We discussed some possibilities for field trips. Many of the hair shows offered are still in a virtual setting.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- n/a

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- Committee still stands behind CIMA virtual platform. They like the addition of OSHA to help with graduation requirements and now that we have cycled through all levels to catch up, OSHA will be a level 1 piece only. CIMA help to maximize instructional time.

D. CERTIFICATIONS: (List certifications available to your students)

- Pa State Board of Cosmetology Cosmetologist license
- Pa State Board of Cosmetology Esthetician license
- Pa State Board of Cosmetology Nail Technician license
- Pa State Board of Cosmetology Teachers license
- OSHA

Number of Students Receiving Certification:

- **14 high school for licensing**
- **13 Adult learners for licensing**
- **63 for OSHA**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Great results. We also had several students enroll in the Teachers program to start working on the additional 500 hours.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- Soft skills

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Hoping to get back to competition

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- n/a

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- Cosmetologist License (1250 hours), Esthetician License (300 hours), Nail Technician License(200 hours) , and Teachers License(500 hours). Also secondary students that need to finish any hours they missed. (this is rare, but can happen).

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. Continue this as we see fit and have the available spots. It is an added stress for the instructors and a lot of extra work. It is a great source of revenue for the school adult education fund. The committee didn't agree with the percentage loss of money for the program and shifting in additional budget money. Our industry works on percentages typically and they felt that was a better plan for work done based on tuition brought in.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **A lot of discussion on our industry in general, how business is going, what they need from kids coming into employment.**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Keep up the great job in preparing the students for industry and being productive, contributing citizens overall.